# **Guide to the APSA Annual Meeting**

Welcome to the 2018 American Political Science Association's Annual Meeting! Please use this guide for a brief introduction to the conference. If you have any questions, please email <a href="mailto:meeting@apsanet.org">meeting@apsanet.org</a>.

### **PROGRAM PREPARATION**

### Submission

All submissions were received by APSA through the <u>submission system</u> by January 16, 2018, at 11:59 p.m. Pacific.

- The <u>conference theme</u> is "Democracy and Its Discontents."
- Submission titles are limited to 80 characters, and the abstracts are limited to 5000 characters.
- Do not use the back button on the web browser when in the submission system.
- Each page has its own help section and instructions.
  You can find it in the gray navigation bar at top.
- All participants must have a <u>complimentary APSA</u>
  <u>account</u> in order to be added to a submission. They
  do not have to be a member, but they will need an
  account.
- There is a limit of four papers per panel in order to have proper discussion in the allotted 90 minutes.
- Read more about the rules, as well as learn more about our session types.
- Notifications of acceptance went out in mid-March.

### **Paper Uploads**

Conference papers must be uploaded to the submission system by August 13. Instructions will go out in early July.



# **Preliminary Program**

The preliminary program will be available in late May. Content refreshes every 24 hours. Panel locations will be announced in early August. An online program will also be available in late summer. A mobile app will be available in August, and a print program book will be available on-site for a \$5 fee.

### **iPosters**

iPosters are APSA's electronic poster option. Presenters will create an interactive, online poster presentation that will be available before and after the conference in an online gallery.



# **ATTENDANCE LOGISTICS**

### Registration

All conference program participants must register by June 11, 2018. The early bird rate will end on July 9.

## **Short Course Registration**

All short courses are held on Wednesday, August 29. They provide diverse opportunities for professional development and offer attendees the chance to connect with scholars from a range of backgrounds. Pre-registration is required, and each short course has a \$25 fee. The short course(s) can be added on to your registration in the online registration system.

### Hotel

Room blocks will open in early 2018. Discounted rooms will be available at Sheraton Boston, Marriott Boston Copley Place, Westin Copley Place, and Boston Park Plaza. <u>Learn</u> more about the hotels>>

### **Child Care**

APSA does offer child care services. Child Care registration is now available.

## **Travel Grants**

APSA offers a number of travel grants. Applications were due April 20, and notifications of acceptance were sent in late May.

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### Placement/eJobs

Attendees can connect with prospective employers for onsite interviews in our Placement room. More information will be in available in May 2018.

# **ON-SITE LOGISTICS**

### **On-site Check-in**

The tentative schedule, subject to change, is:

- Wednesday, 8/29 8 a.m. 6 p.m.
- Thursday, 8/30 7 a.m. 6 p.m.
- Friday, 8/31 7 a.m. 5 p.m.
- Saturday, 9/1 7:30 a.m. 5 p.m.



### **Sessions**

All sessions will be held beginning Thursday, August 30, at 8 a.m. and end on Sunday, September 2, at 11:30 a.m. Sessions will be held at the Hynes Convention Center, Sheraton Boston, and Marriott Boston Copley Place.

## **Panel Room Technology**

Each panel room is outfitted with a projector and screen. Each participant who wishes to use a laptop should bring it and a connection cord along with them. If a Mac is used, an adapter plug will also be needed.

### Lost and Found

In the Hynes, the lost and found is located at the Public Safety Office on Level 1 in the Main Lobby. Contact the Public Safety Department at 617-954-2111 to inquire about a lost item or report a found item. In the Sheraton, please contact Guest Services at extension 37. See the Marriott's front desk for lost and found information.

#### Wheelchairs

Hynes has a limited number of wheelchairs available for attendees, free of charge. In the Sheraton, you can request a wheelchair through Belmont Medical. The Boston Marriott has one wheelchair on a first come, first serve basis.

# **MUST-ATTEND EVENTS**

### **Plenary Addresses & Theme Panels**

Plenaries are high-level panels relating to the conference theme. Theme panels are selected by the conference program chairs.

### **Exhibit Hall & iPosters**

Visit the Exhibit Hall in the Hynes Convention Center in Hall A. The Exhibit Hall features more than 60 vendor and publisher companies, the APSA Lounge, sponsored receptions – and iPosters! The tentative Exhibit Hall hours, subject to change, are:

- Thursday, 8/30 9:00 a.m. 6:00 p.m.
- Friday, 8/31 9:00 a.m. 6:00 p.m.
- Saturday, 9/1 9:00 a.m. 4:00 p.m.



# 114<sup>th</sup> Annual Opening Reception

The Opening Reception is a conference kick-off event and is a great networking opportunity! Join your peers on Thursday night for hors d'oeuvres and drinks.

### **International Attendees Reception**

APSA invites all international attendees to this special reception to welcome them to Boston.

### **APSA All-Member Meeting**

All APSA members are encouraged to attend this official business meeting on Thursday.

### **Graduate Student Happy Hour**

Graduate students are invited to network with each other on Saturday night.