

By-Laws of the APSA Organized Section for Women, Gender, and Politics Research 2024 Version.

1. All members of the American Political Science Association are eligible to become members of the Section. Annual membership dues for regular members are \$30.00. Annual membership dues for student members are \$0. Members receive a subscription to *Politics & Gender*, the section's journal.
2. The Section is committed to fostering a diverse membership and seeks to redress all forms of inequality. To carry through with this value, the section leadership will continually seek ways to foster inclusion, ranging from networking opportunities (for example through our annual co-sponsorship of the women of color in the discipline reception), research opportunities (such as consideration of diversity in our small grants and short-course selection processes) and leadership opportunities, through leadership recruitment that values diversity.
3. The Executive Council of the Section consists of a Chair, Vice Chair, a Chair-Elect, Division Co-Chairs, Secretary, Treasurer, a graduate student representative, and four other members chosen to assure representation of the diverse fields of interest and backgrounds of those within the Section.
4. Duties of the members of the Executive Council are:
 - a. Chair and Vice Chair: serve as overall coordinators of Section business, including arrangements for the following year's annual meeting (including the business meeting, the section reception, and the reception honoring women of color), distribution of information to the membership, and coordination with other groups such as the Women's Caucus for Political Science and the APSA Committee on the Status of Women. The Chair and Vice Chair organize the selection of the Best Dissertation on the topic of Women and Politics, the Best Paper on Women in Politics presented at the Annual Meeting, the Okin-Young Award in Feminist Political Theory, the Best Paper on Intersectionality Award, and the Public Engagement Award. Responsibilities include soliciting nominations of papers, dissertations and articles; establishing a selection committee for each award; notifying the award recipient(s), the Treasurer, and the APSA in writing; and selecting someone to announce the award and present the prizes at the following business meeting. The Chair and Vice Chair appoint and serve on the Editorial Selection Committee. The Chair and Vice Chair also negotiate the terms and conditions of the contract governing the publication of *Politics & Gender*.
 - b. Secretary is responsible for taking minutes at the following year's annual meeting and submitting them for circulation; also promotes communication among members, publicizes news and section awards, tracks and expands membership, and other activities of the Section.
 - c. Treasurer has responsibility for the financial affairs of the Section, including but not limited to accounts coordination with the APSA, paying out award money, and paying for receptions. The Treasurer will present a written and oral account of the Section's finances at each annual Business Meeting.

d. Chair-Elect: The Chair-Elect serves as a member of the executive council and becomes acquainted with the procedures and substance of section administration in preparation for the year of appointment. The Chair-Elect should be chosen from those who have undertaken substantial service to the section.

e. Division Chairs: jointly issue a call for papers in time to meet APSA deadlines for program organization, make decisions about paper, panel, and poster submissions, and otherwise represent the section on the Program Committee.

5. Terms of Office: Each Chair and Vice Chair serves a two-year term. These are staggered so that at any time there is one senior (in their second year of term) and one junior person (in the first year of term) serving as Chair and Vice Chair. The Treasurer, Secretary, and four regular Executive Council members serve two-year terms. The Graduate Student Representative serves a one-year term.

6. Nominating Procedures: The Chair and Vice Chair solicit nominations in the spring or early summer through the APSA connect email list and forward them to a Nominations Subcommittee consisting of the Chair and Vice Chair, Chair-Elect, and two additional Section members. A slate of candidates will then be submitted to the full Executive Committee for approval. The slate of nominees will then be submitted to the general membership via electronic ballot each spring in advance of the APSA Annual meeting for a vote at the Section's Business Meeting.

7. A business meeting will be held at each APSA meeting.

8. *Politics & Gender* is the official journal of the Section. Typically, the journal is edited by two lead faculty members and a team of associate editors representing diverse subfields. The editors are chosen by the Editorial Selection Committee and are appointed for a three-year term (renewable for no more than three years). The editorial board consists of 20 to 35 members. The journal is published quarterly. Section members receive a subscription to the journal. The journal editors present an editorial report to the Section's annual business meeting.

The editorial team must represent breadth and balance of areas and approaches in the broad and interdisciplinary field of gender politics. Four key criteria are used by the Editorial Selection Committee: comprehensive vision of the journal; demonstrated breadth and balance in the sub-field; editorial and administrative experience; and effective organizational plans and financial/institutional support.

9. The Section confers six awards annually:

a. The Best Paper Award is given for the best paper on women and politics at the previous year's APSA conference. Any individual can nominate a paper for the award, including self-nominations. In addition, all papers presented in the Women and Politics Research Section and posted to the APSA conference paper website will be considered nominated.

b. The Best Dissertation Award is given for the best dissertation on women and politics completed and successfully defended in the previous calendar year.

c. The Okin-Young Award in Feminist Political Theory is jointly given by the Section, Foundations of Political Theory, and the Women's Caucus for Political Science. The award commemorates the scholarly, mentoring, and professional contributions of Susan Moller Okin and Iris Marion Young to the development of the field of feminist political theory. This annual award recognizes the best paper on feminist theory published in an English language academic journal during the previous calendar year. Papers are considered by self-nomination or nomination by other individuals. Nominations are due no later than 15 February and the Award decision is announced by 1 June.

The Section is responsible for coordinating with the other two sections to constitute the Award Committee, on which there will be a nominee from each of the three sections. The role of chair of the Award Committee rotates sequentially on a three-year cycle among the three sections, and the Section keeps track of this cycle. The presentation of the Award also rotates: it is presented at the business meeting of the section from which the chair of the Award Committee is appointed that year. The Section is also responsible (with the assistance of the other two sections and APSA) for ensuring the Award is well publicized annually. The Section oversees the financial aspects of the award process.

d. Best Paper on Intersectionality, to be co-sponsored with the Race, Ethnicity, and Politics Section. This award is for the best paper addressing intersectionality presented at the previous year's annual meeting. The scope of the award recognizes the roots of intersectional analysis in a critical analysis of the lived experiences of women of color, while also allowing for a more expansive reading of identity politics that takes into account multiple subjectivities and experiences, both within and outside the United States.

Nomination Instructions: Self-nominations and nominations by others are welcome. To be considered for this award, a copy of the article should be sent electronically to each committee member by the deadline set by the Section.

e. Public engagement award: An annual award to recognize the exemplary public-facing work of political scientists in the field of Women, Gender, and Politics. This award seeks to recognize significant efforts to serve a local community/do outreach on women, gender and politics, or efforts to diffuse knowledge beyond the classroom, and to make a social/political difference. While all faculty are eligible for this award, we especially welcome nominations of permanent and non-permanent faculty with teaching loads of 3-3 and above. Nominations by oneself or others should be made to the committee appointed by the Women, Gender, and Politics section by 1 March in the year the award will be made.

f. Best article published in Politics & Gender: An annual award to recognize the best article published in our section journal, Politics & Gender, during the previous year. Nominations will not be sought for this award; the award will be by a committee chosen by the editors of the journal.

10. Amendments to the By-Laws may be proposed by the Chair and Vice Chair and/or members of the Executive council and approved in a vote of the general membership at the

business meeting.

Version History

1. Amendments approved in 2014.
2. Membership Fees Adjusted 2017.
3. Point 2 on diversity approved at the 2018 APSA Meeting.
4. New award added 2019 (see 9.d).
5. Name change to Women, Gender, and Politics Research Section approved 2020.
6. Two awards added 2020 (9.e and 9.f).
7. 2024: Position descriptions edited to be in line with official APSA descriptions. Clarification of duties for Chair, Vice Chair, and Treasurer. Clarification of number of executive council members. 2 changes proposed to (6) Nomination Procedures: a) nominating committee to include 2 additional members beyond chair, vice chair, and chair elect; b) voting will be done by electronic ballot in advance of the Annual Business Meeting.